



STAFF APPLICATION

PART 1: PERSONAL INFORMATION

Identification/Contact Information:

Full name:

Maiden name (if applicable):

Current address:

Home phone:

Cell:

E-mail address:

Date of birth:

Citizenship:

Marital Status and Family Background:

Please any that apply: Single Married Widowed Divorced

If applicable, spouse/fiancé name:

Name(s) and age(s) of any dependent children:

PART 2: THE POSITION

Which position are you applying for?
(If more than one, list all)

Are you comfortable working in a classroom with more than one grade?

Are there any subject areas or grade levels that you prefer NOT to teach?

Date you will be available for service (provided you have raised support)

Your anticipated length of service at PCA (in years)

_Spanish proficiency:

PART 3: PROFESSIONAL PREPARATION

Please include a resumé that shows 1) detailed employment history, and 2) educational background.

Do you have a currently valid teaching certificate? Yes No

If “yes,” please provide details here, including any endorsements you have:

Have you taken any courses in Bible, theology and/or Christian education? If so, please list them here:

List any college or university distinctions or honors you have received, your involvement in college or university activities, and any qualifications, skills or special interests:

Describe briefly any cross-cultural experiences you have had:

If you are offered a position at PCA, official copies of your college or university transcripts may be required before your appointment can be finalized.

PART 4: FAITH BACKGROUND

Testimony: On a separate page, write your testimony of how you became a Christian and describe your current practices of spiritual disciplines.

Mission Organization Name (if applicable):

Home Church Name:

Church Address/Phone Number:

Denomination:

Pastor's Name:

How long have you attended your church?

Are you a member? Yes No

Are you willing to work with members of various evangelical denominations? Yes No

How would your pastor describe your church attendance?

Regular Occasional Infrequent Rare or never

Ministry Involvement

List your involvement in church ministry/Christian work, including names of ministries, positions held, and length of time in each.

Doctrinal Agreement

Are you in full agreement with the PCA doctrinal statement (attached)? Yes No

Do you believe the Bible to be the inspired and infallible Word of God, our final authority in all matters of faith, conduct and truth?

Yes No

If you are not in complete agreement with the doctrinal statement, please explain on an attached sheet of paper.

PART 5: PHILOSOPHY OF CHRISTIAN EDUCATION/PERSPECTIVES ON CHRISTIAN EDUCATION

In two or three sentences, please answer the following questions:

Why do you want to teach at PCA?

What do you think are the main ways a Christian academy differs from a public one?

How do you see yourself practicing discipleship in your classroom?

Read the PCA Mission Statement, attached below. How do you see yourself helping to accomplish this mission?

Why do you want to teach in Mexico?

PART 6: BACKGROUND CHECK

Have you ever been fired from a job or had a contract renewal refusal? Yes No

Have you ever been arrested or convicted of a felony/misdemeanor? Yes No

Have you even been accused, arrested or convicted for child molestation? Yes No

If you answered yes to any of the above questions, please provide additional information on an attached sheet.

PART 7: REFERENCES

If not already included in your resume, please provide on a separate sheet the names, titles, and your relationship with three references (other than relatives) whom we may contact. These references should be qualified to speak about your Christian service and leadership, professional training/experience, and character.

PART 8: WAIVERS AND AGREEMENTS

By signing this application:

- I understand that the academy administration, in consultation with my mission board or my home church, will place me into an assignment that meets PCA's greatest need while taking into account my skills and abilities. This assignment may change from year to year, and even within the academic year.
- I am prepared to cooperate with my colleagues and the administration under the authority of the Puebla Christian Academy Board.

In addition,

- I certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being contracted, or if contracted, may subject me to immediate dismissal.
- I authorize Puebla Christian Academy to interview the primary references whom I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the academy to investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.
- I authorize references and my former employers to disclose to the academy any and all employment records, performance reviews, reports, and other information related to my life and employment. In addition, I hereby release the academy, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to view any written references given to the academy.
- Since I will be working with children, I understand that I must submit to a background check. I authorize the academy to conduct a criminal record check. I understand and agree that any offer of a position that I may receive from the academy is conditional upon the receipt of background information, including criminal background information. The academy may refuse a contract or terminate an agreement if the academy deems any background information unfavorable, or that it could reflect adversely on the academy or on me as a Christian role model.
- I understand that this is only an application and that no employment contract is being offered.
- I certify that I have carefully read and do understand the above statements.

Signature:

Date:

Attachments

Resume

References

Testimony

Other:

PCA Mission Statement

We foster a nurturing environment, providing English-language tutoring with a Biblical worldview, discipling students to reach God's purpose in their lives.

PCA Doctrinal Statement The Board, Director, and full-time and part-time teachers must annually read and sign the PCA Statement of Faith.

1. We believe in the Scriptures of the Old and New Testaments as verbally inspired of God, inerrant in the original writings, and of supreme and final authority in all matters of life and faith.
2. We believe in one God eternally existing in three equal persons – Father, Son, and Holy Spirit.
3. We believe that God the Son became incarnate in the person of Jesus Christ, who was begotten by the Holy Spirit and born of the Virgin Mary, and is true God and true man.
4. We believe that the Lord Jesus Christ died for our sins according to the Scriptures as a substitutionary sacrifice; and that all that believe in Him are justified on the ground of His shed blood.
5. We believe in the resurrection of the crucified body of our Lord, in His ascension into Heaven, and in His present life there for us, as High Priest, Intercessor and Advocate.
6. We believe in the personal, bodily, visible, and pre-millennial advent of our Lord Jesus Christ in the glory of His Father to set up in the earth a kingdom in which He shall reign in righteousness and peace.
7. We believe that the Holy Spirit is a person, possessed of all the distinctively divine attributes. He is God, He convicts the world of sin, righteousness, and judgment. He regenerates, seals, and sets apart the believer to a holy life. At regeneration He baptizes the believer into the body of Christ, and comes to indwell him permanently and gives gifts to every believer.
8. We believe that man was created in the image of God, that he sinned and thereby incurred not only physical death, but that spiritual death which is separation from God; and that all human beings are born with a sinful nature, and in the case of those who reach moral responsibility become sinners in thought, word, and deed.
9. We believe that whosoever by faith, apart from works of any kind, receives the Lord Jesus Christ as his Savior is “born from above”, and thereby becomes a child of God, “created in Christ Jesus unto good works”.
10. We believe that all the redeemed are kept eternally secure by the power of God through the new birth, the indwelling, and the intercession of Christ.
11. We believe that all born-again believers still possess the fallen Adamic nature in this life, but the
12. God has made full provision whereby His children may be more than conquerors through the Lord Jesus Christ by the power of His Holy Spirit who indwells each one.
13. We believe that God heals in answer to believing prayer with or without means in accord with His sovereign discretion and will, and that healing cannot be claimed on the same unconditional basis of faith as salvation is claimed. The fact that God does not heal is not necessarily an indication of unbelief or of sin in the believer's life.

14. We believe that the Church in its invisible form is universal – the true body and bride of Christ, and that all who are born again are members regardless of organizational affiliation. We believe that Christ ordained the observance of water baptism and the Lord's Supper till He returns.
15. We believe in the bodily resurrection of the just and the unjust, the unending blessedness of the saved and unending punishment of the lost.
16. We believe in the reality and personality of Satan.

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